



Rio Verde Fire District
25608 North Forest Road
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**MINUTES OF THE
RIO VERDE FIRE DISTRICT
BOARD OF DIRECTORS GENERAL SESSION**

December 17, 2018

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December 17, 2018

COMMISSIONERS PRESENT: Marty Bowin, Jerry Fickes, Jeanne Finney, George Kattermann, and Nancy Sewell

COMMISSIONERS ABSENT: None

ALSO PRESENT: Chief Jay Ducote, Deputy Chief Eric Merrill, Administrative Manager Jo Lewis, Rio Verde Fire District; and Terri Meyers, Resource Specialists

I. CALL TO ORDER

The Monday, December 17, 2018, General Session of the Board of Directors was called to order by Chairperson George Kattermann at 9:00 a.m. in the Alexander Building Board Room, Rio Verde, Arizona 85263.

II. ROLL CALL OF BOARD MEMBERS

All commissioners were present.

III. CERTIFICATE OF POSTING

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the District and Trilogy websites.

IV. RESOURCE SPECIALISTS REPORT

Resource Specialist Terri Meyers advised the Board that informative meetings with guest speakers had recently been attended, and that two potential members would soon bring the total resource specialists to 13. Chief Jay Ducote commended the resource specialists for their assistance during Operation Santa Claus.

V. CALL TO THE PUBLIC

There was no response to the Call to the Public.

VI. APPROVAL OF MINUTES

November 26, 2018, General Session

Commissioner Fickes moved the approval of the November 26, 2018, General Session minutes as presented. That motion was seconded by Commissioner Sewell and passed unanimously.

November 26, 2018, Executive Session

Commissioner Finney moved that the November 26, 2018, Executive Session minutes be approved as submitted. That motion was seconded by Commissioner Sewell and passed unanimously.

December 4, 2018, Special Session

Commissioner Sewell moved that the December 4, 2018, Special Session minutes be approved as submitted. That motion was seconded by Commissioner Fickes and passed unanimously.

VII. REPORTS AND CORRESPONDENCE

Clerk's Report

Future Meetings

Commissioner Fickes listed the following meeting dates:

- Monday, January 28, 2019 – 9 a.m.
- Monday, February 25, 2019 – 9 a.m.
- Monday, March 25, 2019 – 9 a.m.

Board meetings will be held in the Alexander Building Board Room.

Financial Report

Commissioner Bowin advised the Board that the November financials were not available from Maricopa County at the time of the Board meeting.

Administrative Manager Jo Lewis cited tentative November revenue of \$214,573 with budgeted revenue of \$228,000.

Last month the pension figure showed higher than budgeted. In the future, the pension figure will be split into two separate journal entries.

District Auditor Kay Green will be able to finalize the District's audit report after receipt of the newest PSPRS actuarial report when they are ready, possibly in late January. All deadlines for the audit receipt have been extended by the State.

EMS Survey Report

Commissioner Finney indicated that twelve (12) survey responses had been received, all noting "Outstanding Service." There were no negative comments except for one regarding the ambulance's "bumpy ride." Everyone responding was extremely grateful and supportive.

Chief's Report

Operation Santa Claus was held from 8:30 a.m. to 11 a.m. on Saturday, December 1, 2018. Chief Ducote announced that over \$13,000 was raised on behalf of Verde Cares, as well as many toys for underprivileged children.

Live fire training will be completed on Wednesday, December 19, 2018, in Scottsdale. One of the deputy chiefs at the training commended the RVFD crews on their performance compared by other area firefighters.

Driver's training is also being held currently in Mesa.

Deputy Chief's Report

Activity Report – District Response Times – November 2018

Deputy Chief Eric Merrill reported the following response times for the month of November 2018:

Call Type		Response Time	
In-District EMS (Average)		3:10	
Out-of-District EMS (Average)		0:00	
Out-of-District Corridor (Average)		0:00	
In-District Non-Emergency (Average)		3:56	
Call Type		# Occurrences	
Year		2018	2017
EMS In-District Calls		38	28
EMS Out-of-District Calls		0	3
EMS Corridor Calls		0	7
Non-EMS In-District		35	20
Transports		31	30
Out of District Transports		0	
Outside Rescue Used Within District*		2	0
Fire-related Calls**		4	6

BP/Information Services	27	20
Station Tours/Walk-in First Aid	5	18
Child Seat Install	1	2

*Transporting Patients with Rescue Unit

**2 Alarm Malfunctions, 1 Gas Leak, and 1 Light Ballast

Administrative Manager's Report

Wildland Fire Expense Update

	Invoiced Amount	Paid Amount	Outstanding
Southern LNU Complex Napa Valley, California 10/11/2017 – 10/24/2017 Joshua Johnson with Mayer FD Invoiced 11/29/17 – Rec'd 9/12/18	\$12,444.92	\$12,444.92	-0-
CNF Cover 2018 Fire California 7/6/18 & 7/9/18 – 7/14/18	\$38,554.36	\$38,554.36	-0-
West Fire California 7/7/18 – 7/8/18	\$12,286.71	\$12,286.71	-0-
Ferguson Fire California 7/16/18 – 7/22/18	\$34,774.98	\$34,774.98	-0-
STF July Lightning Fire California 7/15/18 – 7/16/18	\$10,530.57	\$10,530.57	-0-
Ranch Fire – Mendocino Complex California J. Johnson – Strike Team Leader 8/15/18 (2 weeks). Approved 10/30/18	\$16,543.59	-0-	\$16,543.59
INVOICED TOTALS	\$125,135.13	\$108,591.54	\$16,543.59

The Board-set wildland accounts receivable maximum of \$150,000.00 was never exceeded.

Jo Lewis and Jennifer Jacobs attended the recent Arizona Fire Chief's Administrative Seminar in Prescott. Lewis reported excellent speakers and leadership.

VIII. UNFINISHED BUSINESS

There was no Unfinished Business.

IX. BOARD COMMENTS

General discussion was held on the potential new property for a second fire station.

Chairperson Kattermann advised the Board that the Alexander Building had been purchased by 19th Street Investment Group LLC (Steve Wong). The Rio Verde Community Association representatives will meet with the new owners on January 7, 2019. General discussion was held on the terms of our lease renewal, including the 90-day notice requirement to activate the extension of the lease.

An emergency motion was entertained. **Commissioner Fickes moved that the District authorize staff to (prior to January 7, 2019) extend the District lease for one additional year. The motion was seconded by Commissioner Sewell and passed unanimously.**

No one from the District is currently scheduled to attend the upcoming AFDA seminar in Laughlin, although Commissioner Fickes will probably attend.

Discussion was held on upcoming interest payments to three DROP firefighters (Dave Bullard, Eric Merrill, and Ed Price) due to recent AZ PSPRS legislation on DROP reform. Jo Lewis will compile an estimated reimbursement figure for the Board. Commissioner Fickes reiterated that the only tangible cost to the District would be the interest amount.

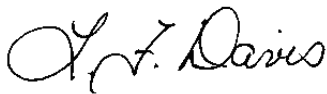
X. CHAIRPERSON COMMENTS

Chairperson Kattermann thanked all present for their efforts throughout the year.

XI. ADJOURNMENT

Commissioner Fickes moved that the meeting adjourn at 9:44 a.m. That motion was seconded by Commissioner Finney and passed unanimously.

Respectfully submitted,



Libby Floyd Davis
My Personal Secretary
(From Voice Recording)

lfd